

**Town of Shalimar
Town Commission Meeting Minutes
November 9, 2010**

CALL TO ORDER – Mayor Gary Combs called the meeting to order at 6:00 p.m. in Town Hall chambers. He led the "Pledge of Allegiance" to the Flag.

ROLL CALL FOR THE RECORD

Mayor Gary Combs - present
Mayor Pro-Tem Ricardo Garcia - absent
Commissioner Jerry McCallister - present
Commissioner Ursel Behnken - present
Commissioner Glenn Wagner - absent

Others in attendance: Town Manager Tom Burns, Deputy Clerk Sheila Hansen, Police Chief John Cash, Maintenance Supervisor Kent Beck, Johann Behnken, Frances and Gene Brown, Joy Bates, Sharon and Tim Smith, Steven Peterson, Roy Petrey, Rebecca and Jim Monte, Jean and Ron Brooks and Desiree and Paul Kalin

TOWN RESIDENTS TIME: Sharon Smith asked about the cones on Richbourg Avenue. It was decided that the cones would be removed and the police department would monitor the area to see if people start parking there again.

Gene Brown brought up the danger of the intersection of Shalimar Drive and Eglin Parkway. Tom Burns will talk to DOT about making sure the intersection meets their specifications and maybe changing the light so that there is a left turn on green only.

OLD BUSINESS:

- I. **APPROVE MINUTES FROM THE OCTOBER 5, 2010 SPECIAL TOWN COMMISSION MEETING - Mayor Combs entertained a motion to approve the October 5, 2010 minutes. Commissioner McCallister moved to approve the minutes of the October 5, 2010 Special Town Commission Meeting as written. The motion was seconded by Commissioner Behnken and passed unanimously.**
- II. **STORAGE LOT – POSTPONED FOR SPECIAL MEETING**
- III. **PUTTING REFERENDUM ON BALLOT TO LIMIT MILLAGE TO 2.0 – Mayor Combs entertained a motion to place a referendum on the March ballot to make a change to the town charter to limit the millage rate to 2.0. Commissioner McCallister moved to place the referendum on the ballot and Commissioner Behnken seconded the motion. The motion was passed unanimously.**

IV. CODE ENFORCEMENT ISSUES – House at 20 Shalimar Drive has the roof falling in and needs to be demolished. Tom Burns stated that he had contacted the owner early this summer and they indicated plans to demolish the structure. If the owner has no intentions of rectifying the problem in the near future, he will be notified that we will have to handle the demolition and a lien will be placed against his property.

An inspection will be done of the property at 22 Shalimar Drive to see if there are any violations with the unregistered cars in the back yard and if this problem can be solved.

V. BEAUTIFICATION – A Beautification Committee was formed with Frances Brown and Sharon Smith appointed as co-chairmen. They will report to Commissioner Behnken and Kent Beck will advise them with his Master Gardner expertise. This committee will report to the commission at the monthly meetings.

VI. ORDINANCES – An Ordinance Rewrite Committee was formed with Tim Smith as Chairman. He will report to Mayor Combs and work with Town Manager Tom Burns and Deputy Clerk Sheila Hansen to rewrite the nuisance ordinances for the town.

VII. DRAINAGE ISSUES:

EASEMENT AT THE JAMES MONTE RESIDENCE – Roy Petrey of Poly-Engineering spoke explaining that there were anomalies that were found when he inspected the property. The system was designed with swales that would allow the excess water from Barron Court to drain into the retention pond behind the Monte residence. These swales are nearly non-existent now due to homeowners landscaping which has filled in the swales.

Mr. Petrey recommended that a survey be done for the price of \$3500.00 to see what can be done to correct or improve the drainage problem. **Commissioner Behnken made a motion to have the engineering survey done. Commissioner McCallister seconded the motion and it was unanimously passed.**

GRATING ON OLD FERRY ROAD – The grates on Old Ferry Road which are a part of the stormwater system have deteriorated to the point that they need replacing. This can be done for \$6500.00 which will replace the drains with new grates which will be made of a stronger and less corrosive material. **Commissioner Behnken made a motion to replace the grates and Commissioner McCallister seconded the motion. The motion was unanimously passed.**

NEW BUSINESS:

I. LMS DRAFT APPROVAL – A draft was presented for the Okaloosa County Local Mitigation Strategy Plan. This plan is to help create a disaster resistant community. A discussion was held to explain what Shalimar has requested in the plan and that the Commission must make an approval to allow the county to send the plan to the State of Florida Department of Community Affairs. **Commission McCallister made a motion to approve the LMS and allow the county to send the plan to the DCA. Commissioner Behnken seconded the motion and it was passed with unanimous approval.**

II. APPOINTMENT OF REPLACEMENT OF COMMISSIONER RICARDO GARCIA AND SET DATE TO MAKE A DECISION ON THE STORAGE LOT ISSUE –

Commissioner Garcia has resigned due to fact that he is working in another state and is unable to attend the Town Commission meetings. A new commissioner was to be appointed; however, due to lack of time to advertise the open position to the residents **Commissioner McCallister moved to table the appointment and have a special meeting in which a new commissioner will be selected and to also make a decision on the Storage Lot issue. This motion also included deciding that a full Commission not be required to make the decision on the storage lots. Commissioner Behnken Seconded the motion and it was unanimously passed and a date of December 2, 2010 at 6:00 pm was set for the meeting.**

A letter will be sent to all residents within the next week explaining that we want volunteers for the open seat on the Commission and the date and time of the special meeting to appoint a new Commissioner and make a decision on the storage lots.

MAYOR COMB'S REPORT: The Mayor had nothing to report.

COMMISSIONER GARCIA'S: Absent

COMMISSIONER BEHNKEN'S REPORT: Commissioner Behnken had nothing to report.

COMMISSIONER McCALLISTER'S REPORT: Commissioner McCallister reported that the audit is in the process of being done and the auditors will address the Commission during the January meeting. This month's budget report is in the backup items for the minutes.

COMMISSION WAGNER'S REPORT: Absent

POLICE REPORT: Chief Cash informed the Commission that Officer Miley will soon be resigning due to having gotten married and planning to move out of state. He also informed the Commission that the Police Department would need a new car in the near future. Also, the local police chief's group is trying to form an inter-local plan so that the local municipalities do not have to depend upon the County Sheriff's Office for as much support as they do at present.

TOWN MANAGER UPDATE: Tom Burns announced that the Christmas Parade and Town Christmas Party will be held on December 14th.

ANNOUNCEMENTS:

NOVEMBER 24, 2010 – 6:00 – PLANNING AND ZONING MEETING

DECEMBER 2, 2010 – 6:00 – SPECIAL TOWN COMMISSION MEETING

DECEMBER 14, 2010 – 6:00 – TOWN COMMISSION MEETING AND CHRISTMAS PARADE AND PARTY

ADJOURNMENT: Commissioner Behnken moved to adjourn the meeting at 8:45 p.m. The motion was seconded by Commissioner McCallister and passed unanimously.



Sheila Hansen, Secretary

December 2, 2010

Date approved